



## **GSD-14 OWNERS AND OCCUPANTS NOTIFIED – INSTRUCTIONS**

The purpose of GSD-14 is to identify adjacent landowners and occupants that are to be notified that an air permit application has been submitted. GSD-14 is a required when the air permit application submitted to the [Indiana Department of Environmental Management \(IDEM\), Office of Air Quality \(OAQ\)](#) is subject to the notification requirements outlined in [Title 13, Article 15, Chapter 8 of the Indiana Code \(IC 13-15-8\)](#). For the purposes of this form, the term “source” refers to the plant as a whole and NOT to the individual emissions units.

If you have any questions, contact the IDEM OAQ Permit Reviewer of the Day (PROD) at (317) 233-0178 or 1-800-451-6027 extension 3-0178 (toll free call within Indiana) or via electronic mail using the [online form](#).

### **SUBMISSION OF CONFIDENTIAL RECORDS**

All information submitted to IDEM will be made available to the public unless it is submitted under a claim of confidentiality. Claim of confidentiality must be made at the time the information is submitted to IDEM, and must follow the requirements set out in [326 IAC 17.1-4-1](#). Failure to follow these requirements exactly, will result in your confidential information becoming a public record, available for public inspection. To ensure that your information remains confidential, refer to the [IDEM, OAQ information regarding submittal of confidential business information](#). For more information on confidentiality for certain types of business information, please review IDEM's [Nonrule Policy Document Air-031-NPD regarding Emission Data](#).

### **Owners and Occupants Notified**

This table is intended to identify adjacent landowners and occupants that you have notified of your intent to construct pursuant to [Title 13, Article 15, Chapter 8 of the Indiana Code \(IC 13-15-8\)](#). If you need additional space, you may make copies of this form.

- 1. Name:**  
Provide the names of adjacent landowners and occupants that should be notified pursuant to [IC 13-15-8](#) that an air permit application for this source has been submitted.
- 2. Date Notified:**  
Provide the date on which you notified each adjacent landowner and/or occupant of your intent to construct a new source of air pollutant emissions.
- 3. Address:**  
Provide the mailing address for each adjacent landowner and/or occupant listed on this form.
- 4. Electronic Mail:**  
If available, provide the electronic mail (email) address for each adjacent landowner and/or occupant listed on this form.
- 5. Telephone Number:**  
Provide the telephone number for each adjacent landowner and/or occupant listed on this form.
- 6. Method of Notification:**  
Indicate the preferred method of notification for each adjacent landowner and/or occupant listed on this form, if known.

### **Summary of Websites**

1. Indiana Department of Environmental Management (IDEM): <http://www.in.gov/idem>
2. Office of Air Quality (OAQ): <http://www.in.gov/idem/air>
3. Title 13, Article 15, Chapter 8 of the Indiana Code (IC 13-15-8):  
<http://www.in.gov/legislative/ic/code/title13/ar15/ch8.html>
4. Article 17.1, Rule 4, Section 1 of the Indiana Administrative Code (326 IAC 17.1-4-1):  
<http://www.in.gov/legislative/iac/T03260/A00171.PDF>
5. IDEM, OAQ guidance regarding submittal of confidential business information:  
<http://www.in.gov/idem/air/permits/apps/cbi.pdf>

6. IDEM's Nonrule Policy Document regarding Emission Data (Air-031-NPD):  
<http://www.in.gov/ideм/air/rules/nrpd/index.html>
7. Permit Reviewer of the Day (PROD) online form: <http://www.in.gov/ideм/air/permits/prodform.html>